

Check When Complete		Total Hours	Graduation Certification Requirement	Total Score/hours See notes**
<b>Trimester One – Suggested Schedule</b>				
	1. <b>Transformation Coaching</b> (12 wks – 24 Hours) – <b>Required<sup>3</sup></b>	24	✓	
	2. Practicum Observation (2) 5-hour session – <b>Required</b>	10	✓	
	3. Practicum Participant –(1) 5-hour session – <b>Required<sup>1</sup></b>	4/1*		
	4. (1-2) 1.5 hr sessions of Deep Dive Mastery Classes – <b>2 Required</b>	1.5/3	✓	
	5. Conduct and track coaching sessions – <b>Required</b>	**	✓	
<b>Trimester Two – Suggested Schedule</b>				
	6. One <b>LIVE</b> 12 Week Methods Class (12 wks – 24 Hours) – <b>Required<sup>3</sup></b> Play Life Method World Power Method Inner Freedom Method	24	✓	
	8. Practicum Participant – (1) 5-hour session – <b>Required<sup>1</sup></b>	4/1*	✓	
	9. (1) 1.5 hr sessions of Deep Dive Mastery Classes – <b>Required</b>	1.5	✓	
	10. Conduct and track coaching sessions – <b>Required</b>	**	✓	
<b>Trimester Three – Suggested Schedule</b>				
	11. One <b>LIVE</b> 12 Week Methods Class (12 wks – 24 Hours) – <b>Required<sup>3</sup></b> Play Life Method World Power Method Inner Freedom Method	24		
	13. Practicum Participant – (1) 5-hour session – <b>Required<sup>1</sup></b>	4/1*		
	14. Mentor Coaching - Group (6 wks) – <b>Required – Must have at least two Practicum Participations Completed to attend.</b>	7/5	✓	
	15. Practicum Participant –(1) 5-hour session	4/1*		
	16. Conduct and track coaching sessions – <b>Required<sup>3</sup></b>			
<b>OPTIONS - Trimester Four or Self Directed</b>				
	17. One Live <b>OR Self-directed (at any time)</b> 12 Week Methods Class (12 wks – 24 Hours) – <b>Required<sup>3</sup></b> Play Life Method World Power Method Inner Freedom Method	24		

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<b>** Important Notes</b>				
NA	<p><sup>1</sup>Four hours per practicum count as training hours, each coaching hour and debrief counts as mentor coaching and/or observed coaching sessions.</p> <p><sup>2</sup>Four Practicum are required, an additional practicum available if PCC score is not met in first four. You will receive written feedback for THREE and verbal feedback for the remaining.</p> <p><sup>3</sup>You must complete 50% of your training live, this allows for 50% or 63 hours of the 126-hour program as self-directed audio. Mark self-directed classes complete in the syllabus when you complete the audio portion.</p> <p><sup>4</sup>Coaching Experience hours only accrue if you have a written agreement AND if they occurred after your first coach specific training class.</p>	NA	NA	NA

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<b>Coachville Graduation and Certification</b>				
	1. Complete the Center for Coaching Mastery curriculum and confirm all attendance codes <sup>2</sup> have been entered for each class.		✓	
	2. Complete Mentor Coaching - Group. Live participation of 5 out of the 6 classes are required.		✓	
	3. Confirm all classes have CV Community Questions answered.		✓	
	4. Complete and submit the application for graduation. The certification process may take up to 6 weeks.		✓	
	5. Attest to the fact that you have completed a minimum of 100 hours (75 paid/barter) of coaching experience with at least 8 clients following the start of your coach-specific training.		✓	
	6. Submit <b>one 20 to 60-minute mp3 AUDIO recording</b> of you coaching a client <b>an EXACT transcript in a Word Document</b> . <ol style="list-style-type: none"> <li>You must have the following verbal permission included in the recording: <i>"This is (your name) and I'm coaching (client name) and today is MM/DD/YYYY. This call is being recorded for the purposes of Certification by CoachVille LLC, CoachVille.com and the International Coach Federation. (Client name), do I have your permission to record and under these guidelines, share this recording?"</i></li> <li>You must receive a score of PCC level. If you do not pass the first time, you can try again in 30 days. If you do not pass the second time, you can try again for a cost of \$400 (our cost).</li> </ol>		✓	

ICF Certification: <b>ACTP</b> Path Application for ICF - <b>ACC</b> – Additional Requirements	
	1. Complete Certification at Coachville and receive diploma.
	<p>2. Complete and log 100 hours (at least 75 must be paid hours) with a minimum of 8 clients for Associate Certified Coach (ACC). You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement. <i>Paid hours – defined by the ICF - include bartered goods and services.</i></p> <p>ACC applicants <b>must</b> complete 100 hours of client-coaching experience <b>following the start of their coach-specific training</b>. At least 25 of these hours must occur within 18 months of the application for the credential.</p>
	<p>3. Submit ICF application online and pay the fee (go to <a href="https://coachfederation.org/icf-credential/acc-paths">https://coachfederation.org/icf-credential/acc-paths</a>) for details). You will be submitting your application through the ICF ACTP path.</p> <p>Your application will require online submission of the below listed documents in digital form:</p> <ol style="list-style-type: none"> <li>Your letter of completion documenting 60 coach specific training hours and 10 mentor coach hours from Coachville.</li> <li>You must be able to attest to your client coaching experience hours.</li> </ol>
	<p>4. Complete the ICF Coach Knowledge Assessment (CKA) (<a href="https://coachfederation.org/coach-knowledge-assessment">https://coachfederation.org/coach-knowledge-assessment</a>). ACTP, ACSTH and Portfolio applicants at all three Credentialing levels (ACC, PCC and MCC) are required to pass the assessment in order to earn an ICF Credential. The ICF Coach Knowledge Assessment is a multiple-choice, web-based exam that applicants can take on their home or work computers. The objectively-scored exam includes questions around the ICF definition of coaching, the ICF Core Competencies and the ICF Code of Ethics.</p>

ICF Certification: <b>ACSTH</b> Application for ICF – <b>ACC</b> – Additional Requirements	
	1. Complete Certification at Coachville and receive diploma.
	<p>2. Complete and log 100 hours (at least 75 must be paid/barter hours) with a minimum of 8 clients for Associate Certified Coach (ACC). You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement. Paid hours – defined by the ICF - include bartered services.</p> <p>ACC applicants <b>must</b> complete 100 hours of client-coaching experience following the start of their coach-specific training. At least 25 of these hours must occur within 18 months of the application for the credential.</p>
	<p>3. Submit ICF application online and pay the fee (go to <a href="https://coachfederation.org/icf-credential/acc-paths">https://coachfederation.org/icf-credential/acc-paths</a> for details). You will be submitting your application through the ICF ACSTH path.</p> <p>Your application will require online submission of the following information or documents in digital form:</p> <ul style="list-style-type: none"> <li>a) Your letter of completion documenting 60 coach specific training hours and 10 mentor coach hours from Coachville.</li> <li>b) You must be able to attest to your client coaching experience hours.</li> <li>c) One recorded coaching session between 20 and 60 minutes and a transcript of this recording session must be uploaded with your application.</li> </ul>
	<p>4. Complete the ICF Coach Knowledge Assessment (CKA) (<a href="https://coachfederation.org/coach-knowledge-assessment">https://coachfederation.org/coach-knowledge-assessment</a>). ACTP, ACSTH and Portfolio applicants at all three Credentialing levels (ACC, PCC and MCC) are required to pass the assessment in order to earn an ICF Credential. The ICF Coach Knowledge Assessment is a multiple-choice, web-based exam that applicants can take on their home or work computers. The objectively-scored exam includes questions around the ICF definition of coaching, the ICF Core Competencies and the ICF Code of Ethics.</p>

ICF Certification: <b>ACTP</b> Application for <b>PCC</b> – Additional Requirements	
	1. Complete Certification at Coachville and receive diploma.
	2. Complete <b>500</b> hours ( <b>450</b> paid/barter hours) of coaching with a minimum of 25 clients for Professional Certified Coach (PCC). At least 50 of these hours must occur within the 18 months prior to submitting the application for the credential. <b>TIP:</b> You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement. <i>Paid hours – defined by the ICF include bartered goods and services.</i>
	<p>3. Submit ICF application online and pay the fee (go to <a href="https://coachfederation.org/icf-credential/pcc-paths">https://coachfederation.org/icf-credential/pcc-paths</a> for details). As a graduate of Coachville, an ICF Accredited Coaching Training Program (ACTP).</p> <p>Your application will require online submission of the following information or documents in digital form – PDF is preferable:</p> <ol style="list-style-type: none"> <li>1. Your certification diploma from Coachville.</li> <li>2. You must be able to attest to your client coaching experience hours.</li> <li>3. The PCC ACTP application has a Mentor Coach section that states, “<i>During your ACTP program, you should have received mentor coaching. Please list the name and email of the person responsible for your mentor coaching during your participation in the ACTP program.</i>” List the name and email address of the instructor for your Mentor Coaching - Group course.</li> </ol>
	4. All applicants for an ICF Credential are required to complete the ICF Coach Knowledge Assessment ( <a href="https://coachfederation.org/coach-knowledge-assessment">https://coachfederation.org/coach-knowledge-assessment</a> ). Both Portfolio and ACTP applicants at all three Credentialing levels (ACC, PCC and MCC) are required to pass the assessment in order to earn an ICF Credential. The ICF Coach Knowledge Assessment is a multiple-choice, Web-based exam that applicants can take on their home or work computers. The objectively-scored exam includes questions around the ICF definition of coaching, the ICF Core Competencies and the ICF Code of Ethics.

	Find your class in this list to convert to current class	Details	Play Life Current 12 week Class	World Power Current 12 week Class	Inner Freedom Current 12 week Class	Coaching Super Powers 12 week class
	1. Coach-Two Win: QuickStart – 4 Weeks Coach-Two-Win: Master the Method – 4 Weeks Coach-Two Win: Mastery Quick Start – 4 Weeks	Choose two from this list. Is 1 <sup>st</sup> 6 weeks Play Life	✓			
	2. Coach Play Life: Play Better Method – 6 Weeks	Is 1 <sup>st</sup> 6 weeks Play Life	✓			
	3. Coach The Game – 6 Weeks	Is 2 <sup>nd</sup> 6 weeks Play Life	✓			
	4. Play 2 Win Method – 12 Weeks	12 weeks Play Life				
	1. Environmental Design for Flow – 6 Weeks	Is 1 <sup>st</sup> 6 weeks World Power		✓		
	2. 9 Environments for Personal Evolution – 6 Weeks	Is 2 <sup>nd</sup> 6 weeks World Power		✓		
	3. Personal Environments – 6 Weeks	Is 1 <sup>st</sup> 6 weeks World Power		✓		
	4. Advanced Personal Environments – 6 Weeks	Is 2 <sup>nd</sup> 6 weeks World Power		✓		
	1. Inner Awareness Coaching – 6 Weeks	Is 1 <sup>st</sup> 6 weeks Inner Freedom			✓	
	2. Advanced Inner Awareness Coaching – 6 Weeks	Is 2 <sup>nd</sup> 6 weeks Inner Freedom			✓	
	3. Super Conductivity – 6 Weeks	Is 1 <sup>st</sup> 6 weeks Inner Freedom			✓	
	4. Advanced Super Conductivity – 6 Weeks	Is 2 <sup>nd</sup> 6 weeks Inner Freedom			✓	
	1. Basic Skills & Ethics	Is 1 <sup>st</sup> 6 weeks Superpowers				✓